Accession #: 89 M 9
Title: O'Keefe, David H. Papers
Approximate inclusive dates: 1766-1926, bulk dates 1900-1926
Date of receipt: 1923
Volume on arrival: 
Number of boxes (after reboxing): 17 AB; 1 photo box; 1 oversize flat box (10 linear ft.)
Condition: Poor-Good
Restrictions: None
Description: See attached description

Location: 23 F 1-3 (R)

Received from: National Shorthand Reporters Association

Special Formats: □ Photographs □ Maps □ Audio Tapes □ Films □ Graphics
□ Artifacts □ Machine-readable records □ Other (list)

Temporary catalog card added entries:
Beale, Charles Currier 1864-1909
Edwards, James Keith
Weston, James
New York (N.Y.)-1868-1898; 1891-1951
Shorthand

Accessioned by: [Signature]
Date: 3/15/69
BIOGRAPHY

David O'Keefe (b-d?), shorthand reporter in New York City, active between 1880-1926 with regard to the promotion of shorthand, notably in the National Shorthand Reporters Association; Managing editor of Shorthand & Typewriting News; librarian and editor of New York State Stenographers Association; contributor of shorthand articles to business periodicals.

DESCRIPTION

The David O'Keefe Papers, 1766-1926, bulk dates 1900-1926, contains letters, writings, bibliographies, artifacts, and photographs on the subjects of shorthand and the typewriter.

General Correspondence, 1895-1923, contains incoming and outgoing letters to O'Keefe on shorthand and related subjects in his capacity as librarian and editor of the New York State Stenographers Association. There is other general correspondence, 1894-1919, not related to O'Keefe and, also individual correspondence, alphabetically arranged, 1893-1923. These individuals corresponded with other individuals including O'Keefe. Correspondents include Charles Currier Beale, Horace E. Burt and Spencer C. Rodgers.

The writings contain speeches by O'Keefe and others regarding shorthand, typewriting, etc.; drafts of monographs including "The History of Typewriting"; shorthand notes and notebooks. Noted manuscripts are Notes of Sermon by James Keith Edwards (1849) and Shorthand by James Weston (1760).

There are assorted bibliographies about shorthand books and shorthand libraries, 1880-1923.
The artifacts, 1883-1921, are ribbons, badges, pins and buttons from business conferences, speed contests and fairs.

The photographs are pictures of champion typists, shorthand and typist conferences, shorthand writers and authors. These photographs were taken from the late 19th to early 20th century. The photographs range in size from carte-de-viste to long oversize photographs. Many of the oversize photographs are damaged.
DAVID O'KEEFE PAPERS

Container list

Box 1. O'Keefe, David. General Correspondence 1895-1923

2. Other General Correspondence 1894-1919
   Beale, Charles Currier 1901-1902
   Burt, Horace E. 1920-1923
   Kells, Robert A. 1920
   Miller, Charles 1905-1906
   Pitman, Bonn (typescripts)
   Rodgers, Spencer C. 1893-1921

3. 1922-1923

Writings
   O'Keefe, David.
   Others: B - S

4. Unidentified authors

   Modular syllabus: Brooklyn Institute of Commerce

5. History of the Typewriter (draft)

6. Shorthand Notes

7. Shorthand Notes
   Notebooks
   Notes of Sermons by J.K. Edwards 1849
   Shorthand by James Weston 1760

8-10. Bibliographies

11. Rules for Stenography
   Shorthand Tests

12. Miscellaneous shorthand material

    Ledger

14. Scrapbook

15. Scrapbooks

16. Printed Material

17. Artifacts

18-19 Photographs

   see also: map case drawer # 8