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Guide to the

**New York State Judicial Commission on Minorities records**

1970-1991 [bulk 1988-1991]

Sc MG 431

Compiled by Heather Lember, 2016.

## Summary

**Creator:** New York State Judicial Commission on Minorities

**Title:** New York State Judicial Commission on Minorities records

**Date:** 1970-1991 [bulk 1988-1991]

**Size:** 75.6 linear feet (180 boxes)

**Source:** Donated by Enid Gort, 2015.

**Abstract:** The New York State Judicial Commission on Minorities records date from 1970 to 1991 (bulk dates 1988-1991) and are comprised of administrative files, correspondence, funding information, meeting minutes, reports, research files, and survey data and analysis compiled by commission members. The collection addresses the commission's work studying perceptions of racial bias in New York State courts, their research findings, and their recommendations to improve conditions for minorities in the judicial system and legal profession.

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**Processing note:** Compiled by Heather Lember, 2016.

### Related Materials:

Williams, Franklin H. Papers, 1917-1990. SC MG 378, Manuscripts, Archives and Rare Books Division. Schomburg Center for Research in Black Culture, The New York Public Library.

## **Creator History**

The New York State Judicial Commission on Minorities was a sixteen-member commission that was formed in 1988 to address concerns regarding the treatment and representation of minorities in the state's courts, which the commission defined as Asian, Black, Hispanic, and Native American individuals. Formed at the suggestion of the Coalition of Blacks in the Court, a New York City-based organization of black attorneys, court officers, judges, and court reporters, and appointed by the chief judge of New York State, Sol Wachtler, the commission spent three years studying the judicial system and legal profession in New York State.

The commission was initially led by Franklin H. Williams, who served as chairman until his death in 1990. Williams was the president of the Phelps-Stokes Fund, and previously employed as ambassador to Ghana, Regional-Secretary Counsel to the NAACP, and director of the Urban Center at Columbia University. James Goodale, of the New York City law firm Debevoise and Plimpton, was promoted from vice-chairman to succeed Williams as chairman in 1990. The rest of the commission was comprised of judges, attorneys, educators, and court employees.

In order to operate independently from the state's courts, the commission was managed by a small paid staff which sought outside funding through grants and foundation support. Former Kings County assistant district attorney, Edna Wells Handy, served as Executive Director. The other staff members included Linda Chin, counsel; Dr. Monica Holmes, research director; and Professor Leroy D. Clark, consultant.

The commission developed a three-part mandate to address court participation by minorities and their treatment within the New York State court system, employment practices and policies in the courts regarding minorities, and the existing system of judicial and attorney appointments and elections in New York State. They spent three years performing research through literature reviews; public meetings, hearings and focus groups; consultations with judges, court administrators, bar association leaders, and educators; and surveys of attorneys, judges, law schools, and judicial screening committees. The committee also set up an anonymous complaint hotline to collect stories from individuals who did not wish to voice their experiences publicly. With this research the commission set out to develop recommendations to increase minority employment and participation in New York State courts, and to disclose and eliminate racial bias in the judicial system.

Throughout the course of their research, the committee issued interim reports and made over one hundred proposals for reforms. In 1991, a five volume report was published, which summarized the commission's findings regarding racial inequities in New York's courts. The report included an executive summary, seven chapters on minority experiences in the courts, a chapter on legal education, and eight chapters on the legal profession and its employment practices. The commission made suggestions for sensitivity training, certification procedures for attorneys who represent low-income clients, improvements to court facilities, reforms to the jury selection process, and plans to increase minority employment within the courts. They also advised for the establishment of a new commission to implement their recommendations, continue the analysis of data regarding race and the courts, and to collect and monitor subsequent complaints of racial bias in the courts.

## **Scope and Content Note**

The New York State Commission on Minorities records date from 1970 to 1991 (bulk dates 1988-1991), and contain the files utilized by the commission's members and staff. These files detail their research methods, public outreach, internal communications, administrative responsibilities, and the

commission's final published reports. The records reveal the manner in which the commission achieved its mandate of examining the treatment of minorities in the New York State Unified Court System, their research findings, and the recommendations they put forth. Also present are the personal research files and papers of the commission's first executive director, Franklin H. Williams.

## **Key Terms**

### **Occupations**

Attorney -- New York (State)  
Judges -- New York (State)  
Lawyer -- New York (State)

### **Subjects**

Bar examinations -- New York (State)  
Courts -- New York (State)  
Discrimination in justice administration -- New York (State)  
Jury selection -- New York (State)  
Justice, Administration of -- New York (State)  
Law schools -- New York (State) -- Admission  
Law Study and teaching -- New York (State)  
Legal research  
Minority lawyers -- New York (State)  
Race discrimination -- Law and legislation -- New York (State)

### **Genre/Physical Characteristic**

Correspondence  
Financial statements  
Interviews  
Law Materials  
Memorandums  
Minutes (Reports)  
Press releases  
Research  
Sound recordings

### **Geographic Names**

New York (State)

## Container List

### Series I: Research Files 1988-1991 (25 boxes)

The Research Files document the strategies and methodologies of the commission and their research committee. Included are research agendas and plans; background research; bibliographies; notes; research findings; annotated publications and court documents; and subject files. The overall research agendas, outlines, and long-range plans are held within this series. The research findings were utilized to author literature reviews that are contained in Series IV, and inform the twenty research issues the commission chose to address.

Much of the files in Series I were arranged by the commission according to the specific research issues they addressed. There are additional subject files that are arranged alphabetically, and include annotated articles, notes, and other resources consulted by the researchers. While the bulk of the notes are handwritten, there are typed summaries present that accompany many of the resources, publications, and outside research materials. The commission also retained some court papers of cases relating to their research objectives, which are found in the Publications and Outside Research files.

- b. 1 f. 1-14 Agendas, Background, and Plans 1989-1991
- b. 19 f. 12-14 Bibliographies 1988-1989
- b. 12 f. 1-4 Chapter Notes 1990
- Issues  
Contains files pertaining to the twenty research issues designated by the commission, as well as research performed by subcommittees.
- b. 4 f. 1-11 1988-1989
- b. 5 f. 1-11 1988-1989
- b. 6 f. 1-3 1988-1989
- b. 6 f. 4-7 Issue 1 - Courtroom Treatment 1989-1990
- b. 6 f. 8-12 Issue 2 - Judicial Selection 1988-1989
- b. 7 f. 1-4 Issue 3 - Legal Representation 1988-1990
- Issue 4 - Non-Judicial Employment
- b. 7 f. 5-13 1988-1989
- b. 8 f. 1-3 1988-1989
- b. 8 f. 4-6 Issue 5 - Perceptions of Bias 1988-1990
- b. 8 f. 7-10 Issue 6 - Civil Outcomes 1988-1990
- b. 8 f. 11-14 Issue 7 - Translation 1988-1990
- Issue 8 - Legal Education
- b. 8 f. 15-19 1988-1989
- b. 9 f. 1-9 1988-1989
- b. 9 f. 10-11 Issue 9 - Criminal Penalties 1988-1990
- b. 9 f. 12-19 Issue 10 - Equal Opportunity Employment in Litigation 1988-1990
- b. 10 f. 1-2 Issue 11 - Pre-Trial Processing 1988-1990
- b. 10 f. 3 Issue 12 - Judicial Working Conditions 1988
- b. 10 f. 4-5 Issue 13 - Non-Judicial Work Environment 1988
- b. 10 f. 6-10 Issue 14 - Legal Profession 1988-1989
- b. 10 f. 11-12 Issue 15 - Juvenile Cases 1988-1990
- b. 10 f. 13-17 Issue 16 - Bar Test 1988-1989
- b. 10 f. 18-21 Issue 17 - Utilization of the Courts 1988-1990

Series I: Research Files (cont.)  
Issues (cont.)

Issue 18 - Jury Issues

- b. 10 f. 22-27 1988-1989
- b. 11 f. 1-4 1988-1990
- b. 11 f. 5-6 Issue 19 - Fiduciary Assignments 1988-1990
- b. 11 f. 7-8 Issue 20 - Contractors 1988-1990
- b. 11 f. 9-10 Subcommittee Three - Judicial Officers of the Court 1988-1990

Notes and Resources

- b. 2 f. 1-12 1988-1991
- b. 3 f. 1-14 1988-1991

Publications and Outside Research

- b. 20 f. 1-17 1988-1990
- b. 21 f. 1-19 1988-1990
- b. 22 f. 1-11 1988-1990
- b. 23 f. 1-11 1988-1990
- b. 24 f. 1-10 1988-1990
- b. 25 f. 1-15 Court Cases 1988-1990

Subject Files

- b. 12 f. 5 Academic Support 1988-1989
- b. 12 f. 6 Administrative Judges 1989
- b. 12 f. 7 Asians 1988
- b. 12 f. 8 Assembly Standing Committee on Judiciary 1988
- b. 12 f. 9 Associated Black Charities 1988
- b. 12 f. 10 Association of American Law Schools Faculty Hiring 1988-1989
- b. 12 f. 11 Bail and Recognizance 1988-1989
- b. 13 f. 1-5 Bar Associations 1988-1989
- b. 13 f. 6-9 Bar Exam 1988-1990
- b. 13 f. 10 Black Retail Action Group 1989
- b. 13 f. 11 Buffalo 1988
- b. 13 f. 12-13 Cameras in the Courtroom 1988-1989
- b. 13 f. 14-15 Chicago 1990
- b. 13 f. 16 Civil Service Exams 1989
- b. 13 f. 17 Clerkships 1989
- b. 13 f. 18 Coro Foundation 1989
- b. 14 f. 1-7 Court Facilities 1988-1989
- b. 14 f. 8 Court Security 1988-1989
- b. 14 f. 9 Court Structure 1989
- b. 15 f. 1 Cross-Culturalization 1989
- b. 15 f. 2 CUNY Law School 1988
- b. 15 f. 3 Curriculum 1989
- b. 15 f. 4 Data Entry Clerk 1988-1989
- b. 15 f. 5-6 Death Penalty 1990

Series I: Research Files (cont.)  
Subject Files (cont.)

- b. 15 f. 7 Dutchess County 1988-1989
- b. 15 f. 8 Faculty 1988-1989
- b. 15 f. 9 Gays 1988
- b. 16 f. 1-2 Gender 1988
- b. 16 f. 3 Goshen New York 1989
- b. 16 f. 4 Graduate School Information 1988
- b. 16 f. 5-6 Grandfathering 1988
- b. 16 f. 7 Grand Jury 1988
- b. 16 f. 8 Housing Court 1988
- b. 16 f. 9 Interviewing 1989
- b. 16 f. 10 Judiciary Reform Legislation 1989
- b. 16 f. 11 Jury Issues 1988-1989
- b. 16 f. 12 Juvenile Defenders Law 1988-1989
- b. 17 f. 1 Law Review 1989
- b. 17 f. 2-3 Michigan 1989
- b. 17 f. 4 Minorities in the Profession 1990
- b. 17 f. 5 Minority Judges 1988-1989
- b. 17 f. 6-7 Minority Placement 1988
- b. 17 f. 8 National Association for Law Placement 1988-1989
- b. 17 f. 9-13 Native Americans 1988-1990
- b. 18 f. 1-2 New Jersey 1988-1989
- b. 18 f. 3 New Mexico 1988-1989
- b. 18 f. 4-6 New York 1988-1989
- b. 18 f. 7-8 Non-Judicial Matters 1988-1989
- b. 18 f. 9 Nova Scotia 1988
- b. 18 f. 10 Oregon 1988-1989
- b. 18 f. 11 Publications 1990
- b. 18 f. 12 Public Information 1989
- b. 18 f. 13 Race and Ethics 1989
- b. 18 f. 14 Rockland County 1989
- b. 18 f. 15 Sentencing Reform 1988-1989
- b. 18 f. 16 Speech File 1988-1989
- b. 18 f. 17 Syracuse 1989
- b. 18 f. 18 Supplemental Bar Review Program 1990
- b. 19 f. 1 Test Unfairness 1988-1989
- b. 19 f. 2 Uniform Rules for the New York State Trial Courts 1988
- b. 19 f. 3 Unions 1989-1990
- b. 19 f. 4-5 Validation 1988-1989
- b. 19 f. 6 Virginia Commission on Women and Minorities Legal System 1988-1989
- b. 19 f. 7-8 Washington 1988-1989
- b. 19 f. 9 The Wachtler Court 1989

Series I: Research Files (cont.)  
Subject Files (cont.)

- b. 19 f. 10 Women in Government 1988
- b. 19 f. 11 Working Legal Issues 1989

Series II: Complaints, Public Hearings, and Focus Groups 1988-1989 (25 boxes)

In addition to researching existing publications and court cases, the commission collected written complaints, performed courtroom observations, organized focus groups, held public hearings and meetings, and conducted interviews. The files in Series II contain the materials assembled from this multifaceted complaint collection process.

Written complaints include those received from incarcerated individuals. In order to allow complainants to remain anonymous, the commission assigned each individual a number and filed them numerically. Written complaints were also received from attorneys, judicial employees, and law students, which are filed together chronologically.

Courtroom observations and focus group findings are recorded in the form of both written and typed notes and summaries. There are also some audio recordings of focus groups, most of which pertain to meetings with Native American groups.

The Hearings and Public Meetings files make up the bulk of Series II, and include audio recordings, exhibits, full transcripts, notes, registration information, schedules, and testimony notes. The hearings and meetings were held in cities throughout New York State between 1988 and 1989, and the files from these events are arranged alphabetically by city and county. Also included are notes and recommendations that the commission wrote based on their findings.

The Individual Statements and Testimonies contain transcripts and notes from attorneys, professors, judicial employees, and individuals regarding their experiences with the New York State Judicial and education systems. These files include both typed and handwritten accounts addressed to the commission.

Detailed interviews found in this series, which were conducted by the commission, include the law school interview files, which are arranged alphabetically by school name. These files also hold a small quantity of correspondence with school administrators, and analysis of each program's curriculum and admissions standards.

Written Complaints

- b. 26 f. 1-26 1988-1989
- b. 27 f. 1-10 1989-1991

Numbered Complaints

- b. 27 f. 11-27 1-19 1988-1990
- b. 28 f. 1-42 20-40 1988-1990
- b. 29 f. 1-15 41-62 1988-1990
- b. 30 f. 1-14 63-80 1988-1990
- b. 31 f. 1-31 81-110 1988-1990
- b. 32 f. 1-25 111-134 1988-1990

Courtroom Observations

- b. 32 f. 26-32 1989-1990
- b. 33 f. 1-5 1989-1990

Focus Groups

- b. 33 f. 6-14 1989

Native American Focus Groups

- origsr.239988 Group 1 1989 December 18  
Original Sound recording unavailable until digitized.
- origsr.239989 Group 2 1989 December 18  
Original Sound recording unavailable until digitized.

## Series II: Complaints, Public Hearings, and Focus Groups (cont.)

## Focus Groups (cont.)

## Native American Focus Groups (cont.)

- origsr.239990      **Group 3** 1989 December 18  
Original Sound recording unavailable until digitized.
- origsr.239991      **Group 4** 1989 December 18  
Original Sound recording unavailable until digitized.
- origsr.239992      **Group 5** 1989 December 18  
Original Sound recording unavailable until digitized.
- origsr.239993      **Group 6** 1989 December 18  
Original Sound recording unavailable until digitized.

## Hearings and Public Meetings

## Notes and Recommendations

- b. 33 f. 15      1988-1989
- b. 34 f. 1-8      1988-1989
- b. 34 f. 9-12      Issues 1-3 1988-1989
- b. 35 f. 1-13      Issues 4-18 1988-1989

## Albany

Contains exhibits, notes, testimony, and transcripts.

- b. 36 f. 1-10      1988
- b. 36 f. 11-14      1988
- b. 37 f. 1-2      1988

## Buffalo

Contains exhibits, notes, registration, schedules, testimony, and transcripts.

- b. 37 f. 3-13      1988
- b. 38 f. 1-5      1988
- b. 38 f. 6-9      **Dutchess County** 1988

Contains press coverage, public meeting remarks, and transcripts.

## Green Haven

Contains audio recordings, testimony, and witness schedules.

- b. 38 f. 10-11      1988-1989
- origsr.239949      **Audio Recording 1 and 2** 1989 April 8  
Original Sound recording unavailable until digitized.
- origsr.239950      **Audio Recording Correct 1 and 2** 1989 April 8  
Original Sound recording unavailable until digitized.
- origsr.239951      **Audio Recording 3 and 4** 1989 April 8  
Original Sound recording unavailable until digitized.
- origsr.239952      **Audio Recording 5 and 6** 1989 April 8  
Original Sound recording unavailable until digitized.
- origsr.239953      **Audio Recording 7 and 8** 1989 April 8  
Original Sound recording unavailable until digitized.
- origsr.239954      **Audio Recording 9 and 10** 1989 April 8  
Original Sound recording unavailable until digitized.
- b. 39 f. 1-6      **Monroe County** 1989  
Contains attendee letters, meeting remarks, press release, and transcripts.
- Nassau County**  
Contains audio recordings, press release, public meeting notes, and transcripts.
- b. 39 f. 7-8      1989



## Series II: Complaints, Public Hearings, and Focus Groups (cont.)

## Hearings and Public Meetings (cont.)

## Nassau County (cont.)

origsr.239970 Audio Recording 1 and 2 1989 June 7  
Original Sound recording unavailable until digitized.

origsr.239973 Audio Recording 3 and 4 1989 June 7  
Original Sound recording unavailable until digitized.

## New York City

Contains exhibits, notes, exhibits, and transcripts from hearings and open meetings.

- b. 39 f. 9-11 1988 June 29
- b. 40 f. 1-6 1988 June 29
- b. 40 f. 7 1988 June 30
- b. 41 f. 1-6 1988 June 30
- b. 42 f. 1-9 1988 June 30
- b. 42 f. 10 1988 July 26
- b. 43 f. 1-5 1988 July 26
- b. 43 f. 6-10 1988 December 16
- b. 44 f. 1-3 1988 December 16
- b. 44 f. 4-6 Notes and Recommendations 1988-1989

## Orange County

Contains audio recordings, press release, transcripts, and witness lists.

- b. 44 f. 7-10 1989
- origsr.239977 Newburgh (Orange County) Public Meeting Audio Recording 1 and 2 1989  
August 23  
Original Sound recording unavailable until digitized.
- origsr.239978 Newburgh (Orange County) Public Meeting Audio Recording 3 and 4 1989  
August 23  
Original Sound recording unavailable until digitized.

## Poughkeepsie

Contains audio recordings and public meeting transcripts.

- b. 44 f. 11-12 1989
- origsr.239968 Audio Recording 1 and 2 1989 May 5  
Original Sound recording unavailable until digitized.
- origsr.239969 Audio Recording 3 and 4 1989 May 5  
Original Sound recording unavailable until digitized.

- b. 44 f. 13-15 Richmond County 1989  
Contains attendee lists, opening remarks, and transcripts.

## Rochester

Contains audio recordings and transcripts.

- b. 44 f. 16-18 1989
- origsr.239974 Audio Recording 1 and 2 1989 June 15  
Original Sound recording unavailable until digitized.
- origsr.239976 Audio Recording 3 1989 June 15  
Original Sound recording unavailable until digitized.

## Rockland County

Contains attendee thank you letters, audio recordings, and transcripts.

- b. 45 f. 1-4 1989
- origsr.239955 Audio Recording 1 and 2 1989 April 4  
Original Sound recording unavailable until digitized.

## Series II: Complaints, Public Hearings, and Focus Groups (cont.)

## Hearings and Public Meetings (cont.)

## Rockland County (cont.)

origsr.239956 Audio Recording 3 and 4 1989 April 4  
Original Sound recording unavailable until digitized.

origsr.239957 Audio Recording 5 and 6 1989 April 4  
Original Sound recording unavailable until digitized.

## Staten Island

Contains audio recordings and transcripts.

b. 45 f. 5-6 1989

origsr.239960 Audio Recording 1 and 2 1989 May 3  
Original Sound recording unavailable until digitized.

origsr.239961 Audio Recording 3 1989 May 3  
Original Sound recording unavailable until digitized.

## Suffolk County

Contains audio recordings, exhibits, outreach and logistics, hearing transcripts, and witness correspondence.

b. 45 f. 7-10 1989

origsr.239997 Audio Recording 1 and 2 1989  
Original Sound recording unavailable until digitized.

origsr.239998 Audio Recording 3 and 4 1989  
Original Sound recording unavailable until digitized.

## Sullivan County

Contains audio recordings, notes, and open meeting transcripts.

b. 45 f. 11-13 1989

origsr.239980 Monticello Audio Recordings 1 and 2 1989 August 29  
Original Sound recording unavailable until digitized.

origsr.239982 Monticello Audio Recordings 3 and 4 1989 August 29  
Original Sound recording unavailable until digitized.

origsr.239984 Monticello Audio Recordings 1 of 2 1989 October 5  
Original Sound recording unavailable until digitized.

origsr.239985 Monticello Audio Recordings 2 of 2 1989 October 5  
Original Sound recording unavailable until digitized.

b. 45 f. 14 Transcripts 1988-1989  
Contains at typed transcript from an unknown location.

## Individual Statements and Testimony

b. 46 f. 1-21 1988

b. 47 f. 1-12 1988

## Interviews

b. 47 f. 13 1988-1989

origsr.239946 Roberto Hebohi Esq. Interview and Oral History 1989 February 1  
Original Sound recording unavailable until digitized.

## Conrad Lynn Esq. Interview and Oral History

origsr.239947 Side 1 and 2 1989 February 2  
Original Sound recording unavailable until digitized.

origsr.239948 Side 3 1989 February 2  
Original Sound recording unavailable until digitized.

## Law Schools

b. 48 f. 1-3 Albany Law School 1988-1989

## Series II: Complaints, Public Hearings, and Focus Groups (cont.)

## Interviews (cont.)

## Law Schools (cont.)

- b. 48 f. 4-5 Brooklyn Law School 1989
- b. 48 f. 6 Cardozo School of Law 1989
- b. 48 f. 7 City University of New York Law School 1989
- b. 48 f. 8-10 Columbia University School of Law 1989
- b. 48 f. 11 Cornell Law School 1989
- b. 49 f. 1-2 Fordham University School of Law 1989-1990
- b. 49 f. 3-4 Hofstra Law School 1989
- b. 49 f. 5-7 New York Law School 1989
- b. 49 f. 8 New York University School of Law 1989
- b. 49 f. 9 Pace University School of Law 1988-1989
- b. 49 f. 10 St. John's University School of Law 1989
- b. 49 f. 11 Syracuse University College of Law 1989
- b. 49 f. 12 Touro College Law Center 1989

## Cora Walker

- origsr.239958 Audio Cassette 1 1989 March 30  
Original Sound recording unavailable until digitized.
- origsr.239959 Audio Cassette 2 1989 March 30  
Original Sound recording unavailable until digitized.

- b. 50 f. 1-8 Registration and Schedules 1988-1989

## Series III: Survey and Statistical Data 1988-1990 (47 boxes)

Series III holds the raw data that the commission collected through written questionnaires, as well as statistical data, and the methodology for analysis of all the collected data.

The commission drafted questionnaires for attorneys, judges, and litigators, which were sent out to hundreds of individuals and organizations, and completed anonymously. The questionnaires are arranged chronologically in the order in which they were completed. The commission also retained early drafts and iterations of the questionnaires, which illustrates their work process and objectives for the survey.

The statistical data features a large selection of raw data and studies pertaining to attorneys, bar associations, law firms, and judicial employees. This includes printouts of statistics and computations, and the codebook consulted by the commission to interpret the data. These files are arranged alphabetically by subject matter.

The commission's interpretation of the data they collected is found in the Survey Analysis files, which holds the data narrative and files pertaining the commission's research issues. The Research Issues files contain analysis of the collected data from questionnaires, which the staff applied to the commission's designated research topics that are defined in Series I. The final analysis of this data is found in volume five of the commission's final report, which is filed in Series IV.

## Questionnaires

- b. 51 f. 1-4 For Attorneys who Practice Litigation in New York State on Issues Relating to Hiring Practices and Perceptions of Fairness
- b. 51 f. 1-4 1988-1989
- b. 82 f. 2 Drafts
- For Judges in New York State on Issues Relating to Judicial Selection and Perception of Fairness and Sensitivity in the Courtroom
- b. 51 f. 5-20 1988 October - November
- b. 52 f. 1-5 1989 January
- b. 53 f. 1-5 1989 January

Series III: Survey and Statistical Data (cont.)

Questionnaires (cont.)

For Judges in New York State on Issues Relating to Judicial Selection and Perception of Fairness and Sensitivity in the Courtroom (cont.)

- b. 54 f. 1-5 1989 January
- b. 55 f. 1-5 1989 January
- b. 56 f. 1-5 1989 January
- b. 57 f. 1-5 1989 January
- b. 58 f. 1-5 1989 January
- b. 59 f. 1-5 1989 January
- b. 60 f. 1-5 1989 January
- b. 61 f. 1-4 1989 January
- b. 61 f. 5 1989 February
- b. 62 f. 1-5 1989 February
- b. 63 f. 1-6 1989 February
- b. 64 f. 1 1989 February
- b. 64 f. 2-6 1989 March
- b. 65 f. 1 1989 March
- b. 65 f. 2 1989 April
- b. 65 f. 3 1989 April
- b. 82 f. 3-14 Drafts

For Litigators in New York State on Issues Relating to Professional Experiences and Perceptions of Fairness and Sensitivity in the Courtroom

- b. 65 f. 4-5 1989 June
- b. 65 f. 6 1989 July
- b. 66 f. 1-5 1989 July
- b. 67 f. 1-5 1989 July
- b. 68 f. 1-5 1989 August
- b. 69 f. 1-5 1989 August
- b. 70 f. 1-5 1989 August
- b. 71 f. 1-5 1989 August
- b. 72 f. 1-5 1989 September
- b. 73 f. 1-5 1989 September
- b. 74 f. 1-5 1989 September
- b. 75 f. 1-5 1989 October
- b. 76 f. 1-5 1989 October
- b. 77 f. 1-5 1989 October
- b. 78 f. 1-5 1989 October
- b. 79 f. 1-5 1989 October
- b. 80 f. 1-3 1989 October
- b. 80 f. 4-6 1989 November
- b. 81 f. 1-5 1989 November
- b. 82 f. 1 1989 December
- b. 83 f. 1-3 Drafts 1988
- b. 83 f. 4 Judicial Screening Committee

Series III: Survey and Statistical Data (cont.)

Statistical Data

b. 83 f. 5-7 1989-1990

Raw Data

- b. 83 f. 8-10 Attorneys 1988-1989
- b. 83 f. 11-12 Bar Associations 1989
- b. 84 f. 1 Bureau of Missing Persons 1989
- b. 84 f. 2 Census Data 1989
- b. 84 f. 3 Charts 1989

Housing Court Data

- b. 84 f. 4-6 1989
- b. 85 f. 1-2 1989
- b. 85 f. 3 Interpreters 1989-1990

Judges

- b. 85 f. 4-10 1988-1989
- b. 86 f. 1-10 1988-1990
- b. 86 f. 11-18 3rd-10th Judicial Districts 1989
  - b. 87 f. 1 Civil Courts 1989
  - b. 87 f. 2 Court of Appeals 1990
  - b. 87 f. 3 Court of Claims 1989
  - b. 87 f. 4-5 District Courts 1989
  - b. 87 f. 6 Kings Supreme Court 1989
  - b. 87 f. 7 Nassau County 1989
  - b. 87 f. 8 New York City Civil Court 1989
  - b. 87 f. 9 New York City Criminal Court 1989
  - b. 87 f. 10 New York City Family Court 1989
- b. 87 f. 11-12 New York County Surrogate Court 1990
- b. 87 f. 13 Non-Judicial Workforce 1990
- b. 87 f. 14 Queens County Surrogate Court 1989
- b. 87 f. 15 Queens Supreme Court 1989
- b. 87 f. 16 Richmond Surrogate Court 1989
- b. 87 f. 17 Supreme Court Civil 1st Judicial District 1989
- b. 87 f. 18 Supreme Court Criminal New York City 1989
- b. 87 f. 19 Supreme Court Richmond 1989
- b. 88 f. 1-5 Law Firms 1989
- b. 88 f. 6-11 Law Schools 1988-1990

Litigators

- b. 89 f. 1-17 1988-1989
  - b. 89 f. 18 Attorney Qualifications 1989-1990
  - b. 89 f. 19 Bar Association Results 1989-1990
  - b. 89 f. 20 Criminal Procedure 1988-1990
  - b. 89 f. 21 Inter-Litigator Agreement 1988-1990

## Series III: Survey and Statistical Data (cont.)

## Statistical Data (cont.)

## Raw Data (cont.)

## Litigators (cont.)

- b. 90 f. 1 Multi-Item Scales 1990
- b. 90 f. 2 Non-Judicial Professionals 1990
- b. 90 f. 3 Public Services 1990
- b. 90 f. 4 Specialization 1989-1990
- b. 90 f. 5-6 Codebook
- b. 90 f. 7 Mentoring Study 1989
- b. 90 f. 8 Racial and Ethnic Data Collection 1989
- System File Information
- b. 90 f. 9-18 1989-1990
- b. 91 f. 1-8 1989-1990
- b. 92 f. 1 Codebook 1989
- b. 92 f. 2 Bar Passage 1989
- b. 92 f. 3 Characteristics 1990
- b. 92 f. 4 Civil Outcomes 1990
- b. 92 f. 5 Criminal 1990
- b. 92 f. 6 Criminal Penalties 1990
- b. 92 f. 7 Court Services 1990
- b. 92 f. 8-9 Experience Bias 1990
- b. 92 f. 10 Judiciary 1990
- b. 92 f. 11-12 Juries 1990
- b. 92 f. 13-14 Legal Profession 1990
- b. 92 f. 15-16 Legal Representation 1990
- b. 92 f. 17 Legal Services 1990
- b. 92 f. 18 Litigators 1990
- b. 92 f. 19-20 Non-Judicial Personnel 1990
- b. 92 f. 21-22 Physical Condition 1990
- b. 92 f. 23 Qualitative Mosaic 1990
- b. 93 f. 1 Question 26 1990
- b. 93 f. 2 Regression 1990
- b. 93 f. 3 Sample Characteristics 1990
- b. 93 f. 4 Scales 1990
- b. 93 f. 5 Suggested Services 1990
- b. 93 f. 6 Tables and Statistics 1990
- Survey Analysis
- b. 93 f. 7-10 1989-1990
- b. 94 f. 1-2 Data Narrative 1990
- b. 94 f. 2 Bar Associations 1989
- b. 94 f. 3-9 Criminal Chapter 1990
- b. 94 f. 10 Housing Court Task Force Study 1990
- b. 94 f. 11 Judges 1990
- b. 94 f. 12 Judicial Screening Committee 1989

Series III: Survey and Statistical Data (cont.)  
Survey Analysis (cont.)

- b. 94 f. 13 Law Firm Study 1990
- b. 94 f. 14 Law Schools 1988
- Litigators
  - b. 94 f. 15 1988
  - b. 95 f. 1-3 1989
- Research Issues
  - b. 95 f. 4-6 Issue 1 - Treatment 1989-1990
  - b. 95 f. 7-8 Issue 2 - Judicial Selection 1989-1990
  - b. 95 f. 9-10 Issue 3 - Legal Representation 1989-1990
  - b. 95 f. 11-12 Issue 4 - Non-Judicial Personnel 1989-1990
    - b. 95 f. 13 Issue 5 - Perceptions of Bias 1989-1990
  - b. 95 f. 14-17 Issue 6 - Civil Outcomes 1989-1990
  - b. 95 f. 18-20 Issue 7 - Translation 1989-1990
  - b. 95 f. 21-22 Issue 8 - Legal Education 1989-1990
  - b. 96 f. 1-4 Issue 9 - Criminal Penalties 1989-1990
  - b. 96 f. 5-6 Issue 10 - EEO in Litigation 1989-1990
    - b. 96 f. 7 Issue 11 - Pre-Trial Processing 1989-1990
  - b. 96 f. 8-11 Issue 14 - Legal Profession 1989-1990
  - b. 97 f. 1-3 Issue 16 - Bar Exam 1989-1990
    - b. 97 f. 4 Issue 15 - Utilization of the Courts 1989-1990
  - b. 97 f. 5-6 Issue 18 - Jury Issues 1989-1990

#### Series IV: Reports 1988-1991 (14 boxes)

The commission's drafts, proposals, and final reports comprise Series IV. Included are progress, status, and summary reports; chapter drafts and issue reports; chairman's and executive director reports; and the bound volumes of the final commission report. The commission also filed individual drafts for the final report alphabetically by issue name. These files also contain literature reviews based on some of the research compiled in Series I.

The commission was split up into various committees and subcommittees to focus more closely on discrete matters of the broader mandate issues. Each committee and subcommittee, as well as the commission as a whole, issued interim reports between 1988 and 1989. These address the commission's progress and findings, cite research sources, and contain statistical analysis. The full commission interim report also contains annotations, drafts, notes, and an appendix of testimony excerpts from the public hearings.

The culminating final report, entitled *Report of the New York State Judicial Commission on Minorities*, was published in five bound volumes, which are all held in the Final Report files. Also found here are master copies, notes, outlines, recommendations, and working drafts. The final report illustrates the manner in which the individual research issues and statistical analysis were crafted into chapters, and written into a five-volume cohesive report.

Volume one of the final report is comprised exclusively of the Executive Summary. Volume two contains chapters on perceptions, court facilities, treatment, and utilization of the courts; legal representation; pretrial processing and criminal penalties; civil case outcomes; language interpreters in the courts; minority representation on juries; and Native Americans and the court system. Volume three addresses Legal Education, while volume four concentrates on issues pertaining to the legal profession, non-judicial officers and employees of the court; and minority contractors. The eight chapters of volume four cover the bar examination; the legal profession; the judiciary; the non-judicial workforce; testing alternatives; issues with court officers; the non-judicial work environment; and minority contractors.

The fifth volume of the final report includes appendices comprised of staff reports, working papers, and reports submitted to the commission. The views and perspectives presented in these appendices are not exclusively aligned with those of the commission's findings. There are background briefing papers addressing perception, treatment, and utilization of the civil courts; judicial selection and the experiences of minority judges; legal representation of minorities; non-judicial employment; civil outcomes; interpretation and translation in the courts; criminal sanctions and pre-trial processing; the legal profession; the bar examination; and juror attitudes towards minority attorneys and defendants. This volume also holds results to the surveys which are located in Series III, as well as reports and charts of the survey findings. Additionally, there are two reports written by Native American groups to the commission which speak to issues of concern to these individuals. Draft versions of the Native American reports are also held in the Chapter Drafts and Issues Reports in the Indian Issues files.

- b. 104 f. 5 Chairman's Reports 1989
- Chapter Drafts and Issue Reports
- b. 97 f. 7-16 1988-1991
  - Contains correspondence regarding report edits and drafts of reports.
- b. 98 f. 1 Advocacy Misconduct 1989-1990
  - Preliminary report by Subcommittee on Advocacy Misconduct.
- b. 98 f. 2 Affirmative Action 1988
- b. 98 f. 3-11 Court Facilities 1989
- b. 99 f. 1-2 Courtroom Treatment 1990
- b. 99 f. 3 Criminal Justice Committee 1990
- b. 99 f. 4 Criminal Justice Task Force 1989-1990
- b. 99 f. 5 Efforts to Increase Minority Hiring 1989
- b. 99 f. 6 Employee Assistance Program 1989-1990
- b. 99 f. 7 Equal Employment Opportunity 1988
- b. 99 f. 8 Housing Task Force 1990
- b. 99 f. 9-12 Indian Issues 1989



Series IV: Reports (cont.)

Chapter Drafts and Issue Reports (cont.)

- b. 99 f. 13-16 Judicial Conduct and Selection 1989-1990
- b. 100 f. 1-4 The Judiciary 1988-1990  
Contains drafts of the Judiciary chapter.
- b. 100 f. 5-7 Juries 1989-1990
- Legal Education  
Contains case studies, drafts, individual reports on law schools, literature reviews, and summaries of findings.
- b. 100 f. 8-12 1989-1990  
Law Schools Case Studies
- b. 101 f. 1-17 Drafts 1990
- b. 101 f. 18 Albany Law School 1990
- b. 101 f. 19 Benjamin N. Cardozo School of Law 1990
- b. 101 f. 20 Brooklyn Law School 1990
- b. 102 f. 1 Columbia University 1990
- b. 102 f. 2 Cornell Law School 1990
- b. 102 f. 3 CUNY Law School at Queens College 1990
- b. 102 f. 4 Fordham University School of Law 1990
- b. 102 f. 5 Hofstra University School of Law 1990
- b. 102 f. 6 New York Law School 1990
- b. 102 f. 7 New York University School of Law 1990
- b. 102 f. 8 Pace University School of Law 1990
- b. 102 f. 9 St. John's University School of Law 1990
- b. 102 f. 10 State University at Buffalo 1990
- b. 102 f. 11 Touro College 1990
- b. 102 f. 12-15 Legal Profession 1990  
Contains chapter drafts and literature review.
- b. 102 f. 16-20 Legal Representation 1990  
Contains chapter drafts, literature reviews, and report drafts.
- b. 103 f. 1 Minority Contractors 1990
- b. 103 f. 2 Minority Representation 1989-1990
- b. 103 f. 3-4 Non-Judicial Employment 1989-1990
- b. 103 f. 5 Perception, Treatment, and Utilization of the Civil Courts 1990
- b. 103 f. 6 Pre-trial Processing 1990
- b. 103 f. 7-8 Racial Bias 1989-1990
- b. 103 f. 9-10 Right To Counsel 1989
- b. 103 f. 11 Social and Legal Implications of Cultural Diversity 1989
- b. 103 f. 12 Statistical Assessment of Office of Court Administration Report 1989
- b. 103 f. 13 Statement of the Problem and Overview of Research Design 1988  
Translation and Language Interpreters
- b. 103 f. 14-15 1988-1989
- b. 104 f. 1-3 1989-1990
- b. 104 f. 4 Unmet Civil Legal Needs 1990
- b. 104 f. 6 Dissent of Commissioners 1991

Series IV: Reports (cont.)

- b. 104 f. 7-11 Executive Director's Reports 1988-1989  
Final Report
- b. 104 f. 12-14 1990
- b. 105 f. 1-6 1990-1991
- b. 106 f. 1-4 Master Copies 1991
  - b. 107 f. 1 Volume One - Executive Summary 1991
  - b. 107 f. 2 Volume Two - The Public and the Courts 1991
  - b. 107 f. 3 Volume Three - Legal Education 1991
  - b. 107 f. 4 Volume Four - Legal Profession, Nonjudicial Officers, Employees, and Minority Contractors 1991
  - b. 108 f. 1 Volume Five - Appendix -- Staff Reports and Working Papers 1991
- Interim Reports
  - Commission Interim Report  
Contains annotations, drafts, notes, and final version.
  - b. 108 f. 2-6 1989
  - b. 109 f. 1-4 1989
  - b. 109 f. 5-9 Equal Employment Opportunity and Affirmative Action in the Office of the Court Administration 1989
    - b. 110 f. 1 Subcommittee 1 - The Public and the Courts 1988
    - b. 110 f. 2-4 Subcommittee 2 - Non-Judicial Officers of the Court 1988
    - b. 110 f. 5 Subcommittee 3 - Judicial Officers of the Court 1988
  - b. 110 f. 6-7 Mandate of the Commission 1988
  - b. 110 f. 8 Progress Reports 1988-1989
  - b. 110 f. 9 Proposals 1988-1989
  - b. 110 f. 10 Status Report 1990
- b. 110 f. 11-12 Summary Reports 1988-1989

Series V: Meetings 1988-1990 (14 boxes)

This series is comprised of the meeting agendas, minutes, notes, and transcripts of the meetings of the full commission, its committees, subcommittees, and outside groups; conference materials; and agendas, minutes, and notes from commission retreats. All the meeting minutes are arranged chronologically, and committee and subcommittee files are arranged alphabetically by committee name. The files contain typed agendas and meeting minutes, some of which include handwritten annotations by staff members. Commission members also attended many conferences addressing racism and legal issues. These files are arranged alphabetically by conference name.

In addition to the hearings and public meetings, whose files are held in Series II, the commission also held meetings with individuals and groups who provided further information regarding racial bias and legal issues. The notes and minutes of these meetings are contained in the Open Meetings files.

Commission Meetings

- b. 111 f. 1-27 1988 January-May
- b. 112 f. 1-37 1988 June-1989 January
- b. 113 f. 1-15 1989 January-September
- b. 114 f. 1-9 1989 October-1990 June
- Committee Meetings
- b. 114 f. 10-11 Advisory Committee 1989

Series V: Meetings (cont.)

Commission Meetings (cont.)

Committee Meetings (cont.)

- b. 114 f. 12-17 Executive Committee 1988-1990
- b. 114 f. 18-20 Research Committee 1988
- b. 114 f. 21 Writers Committee 1990
- Subcommittee Meetings
- b. 114 f. 22-25 1988-1990
- Subcommittee I: The Public and the Courts
- b. 115 f. 1-8 1988-1990
- origsr.239994 1990 January 25  
Original Sound recording unavailable until digitized.
- b. 115 f. 9-10 Subcommittee II 1988-1990
- b. 115 f. 11-16 Subcommittee III 1988-1990
- b. 115 f. 17-27 Subcommittee on Judicial Officers 1988
- b. 116 f. 1-8 Subcommittee on Nonjudicial Officers 1988-1989
- Conferences
- b. 116 f. 9 Access 2000 1988
- b. 116 f. 10 American Bar Association 1988
- b. 116 f. 11 Association of American Law Schools 1989
- Black and Puerto Rican Caucus Weekend Conference
- origsr.239995 Audio Recording 1  
Original Sound recording unavailable until digitized.
- origsr.239996 Audio Recording 2  
Original Sound recording unavailable until digitized.
- b. 116 f. 12-13 Caribbean Cultural Center 1989
- b. 116 f. 14 Conference of Chief Justices 1988
- b. 116 f. 15 Conference on Racism 1990
- b. 117 f. 1 Forum on Race Relations 1990
- b. 117 f. 2-3 Gender Bias Conference 1989
- b. 117 f. 4-5 Judicial Conference 1989
- b. 117 f. 6-7 Lake Tahoe: Conference of Chief Justices and Conference of State Court Administrators 1989
- Minority Partners Luncheon
- b. 117 f. 8-9 1989
- origsr.239962 1989 May 4  
Original Sound recording unavailable until digitized.
- b. 117 f. 10-11 National Association of Women Judges 1989
- b. 117 f. 12-14 National Conference on Gender Bias in the Courts 1989
- National Consortium of Task Forces on Racial and Ethnic Bias in the Courts
- b. 118 f. 1-8 1988
- b. 119 f. 1-7 1988-1990
- b. 120 f. 1-2 1990
- origsr.239944 Task Forces/Commission 1 1988 December 10  
Original Sound recording unavailable until digitized.

Series V: Meetings (cont.)

Conferences (cont.)

National Consortium of Task Forces on Racial and Ethnic Bias in the Courts (cont.)

- origsr.239945      **Task Forces/Commission 2** 1988 December 10  
Original Sound recording unavailable until digitized.
- b. 120 f. 3      **Northeast Minority Law Student Recruiting Conference** 1988
- b. 120 f. 4      **Permanent Judicial Commission on Justice for Children** 1989
- origsr.240001      **Photo Identifications** 1988-1989  
Original Sound recording unavailable until digitized.
- origsr.239999      **Race and Ethnic Bias Presentation** 1988-1989  
Contains a presentation by Dr. Edwin Nichols.  
Original Sound recording unavailable until digitized.
- b. 120 f. 5      **Racism Forum Conference** 1990
- origsr.240000      **Social Context - Minority Access** 1988-1989  
Original Sound recording unavailable until digitized.
- b. 120 f. 6      **Somos Uno Foundation** 1990

Open Meetings

- b. 120 f. 7-11      **1988**
- b. 121 f. 1-7      **1989-1990**
- b. 121 f. 8      **Matthew Crosson** 1988
- b. 121 f. 9      **Eastern Baptist Association** 1988
- b. 121 f. 10      **Grand Council of Chiefs of the Haudensaunee** 1988
- b. 121 f. 11-13      **Green Haven Correction Facility** 1989
- b. 122 f. 1-3      **Judges** 1988-1990
- b. 122 f. 4      **The Judicial College** 1990
- b. 122 f. 5      **Legal Aid Society** 1989
- b. 122 f. 6-7      **Mayor's Committee to the Judiciary** 1990
- b. 122 f. 8-9      **New York State Bar Association** 1988-1990
- b. 122 f. 10-11      **New York State Board of Law Examiners** 1988
- b. 122 f. 12      **Vera Institute of Justice** 1989
- b. 122 f. 13      **YWCA/YMCA Daycare** 1990

Retreats

- b. 122 f. 14-15      **1989**
- origsr.239963      **1989 May 12**  
Original Sound recording unavailable until digitized.
- b. 123 f. 1-10      **1990**
- b. 124 f. 1-4      **1990**
- origsr.239965      **Phelps-Stokes Retreat 5 and 6** 1989 May 12  
Original Sound recording unavailable until digitized.
- origsr.239964      **Retreat 3 and 4** 1989 May 12  
Original Sound recording unavailable until digitized.
- origsr.239966      **Saturday Retreat 1** 1989 May 13  
Original Sound recording unavailable until digitized.
- origsr.239967      **Saturday Retreat Last** 1989 May 13  
Original Sound recording unavailable until digitized.
- origsr.240002      **Recording II** 1988-1989  
Original Sound recording unavailable until digitized.

Series V: Meetings (cont.)  
Retreats (cont.)

- origsr.240003      **Recording III 1988-1989**  
Original Sound recording unavailable until digitized.
- origsr.240004      **Untitled Recording 1988-1989**  
Original Sound recording unavailable until digitized.

**Series VI: Correspondence and Memoranda 1988-1991 (31 boxes)**

The majority of the commission's incoming and outgoing correspondence and memoranda are held in the files of Series VI. Some letters were filed by the commission alphabetically by correspondent's last name, while others were filed chronologically. Incoming and outgoing correspondence are filed together, some of which were recorded in correspondence ledgers that are contained in this Series. There is also a small collection of correspondence and memoranda which was stored separately by Edna Wells Handy, Monica Holmes, and Franklin H. Williams. The correspondence files address all facets of the commission, which includes administrative matters, staff members seeking research assistance, communications with the New York State Unified Court System, individuals seeking general information, and internal memoranda regarding the commission's progress. Communications regarding inquiries about funding are contained in Series VII. Correspondence regarding complaints or hearings information is found in Series II.

**Alphabetical**

- b. 124 f. 5-11      **A-B 1988-1989**
- b. 125 f. 1-11      **B-C 1988-1990**
- b. 126 f. 1-15      **C-D 1988-1990**
- b. 127 f. 1-12      **D-G 1988-1990**
- b. 128 f. 1-15      **G-K 1988-1990**
- b. 129 f. 1-12      **K-M 1988-1990**
- b. 130 f. 1-15      **M-O 1988-1990**
- b. 131 f. 1-16      **O-R 1988-1990**
- b. 132 f. 1-12      **S-T 1988-1990**
- b. 133 f. 1-13      **U-W 1988-1990**
- b. 134 f. 1-4      **W-Z 1988-1990**

**Chronological**

- b. 134 f. 5-15      **1988 January-March**
- b. 135 f. 1-14      **1988 March-May**
- b. 136 f. 1-9      **1988 May-July**
- b. 137 f. 1-12      **1988 July-September**
- b. 138 f. 1-8      **1988 September-October**
- b. 139 f. 1-8      **1988 November-December**
- b. 140 f. 1-10      **1988 December-1989 February**
- b. 141 f. 1-9      **1989 February-April**
- b. 142 f. 1-7      **1989 April-May**
- b. 143 f. 1-6      **1989 May**
- b. 144 f. 1-8      **1989 May-July**
- b. 145 f. 1-9      **1989 July-September**
- b. 146 f. 1-10      **1989 September-November**
- b. 147 f. 1-18      **1989 November-1990 February**
- b. 148 f. 1-13      **1990 February-May**
- b. 149 f. 1-7      **1990 May-July**

Series VI: Correspondence and Memoranda (cont.)  
Chronological (cont.)

- b. 150 f. 1-14 1990 August-1990 April
- b. 151 f. 1-2 1990 May-June
- b. 151 f. 3-6 Ledgers 1988-1990  
Edna Wells Handy Files
- b. 151 f. 7-11 1988-1989
- b. 152 f. 1-4 1988-1991
- b. 152 f. 5-7 Monica Holmes Files 1988-1989  
Franklin H. Williams Files
- b. 152 f. 8-9 1988-1989
- b. 153 f. 1-6 1988 January-October
- b. 154 f. 1-5 1988 November-December
- b. 155 f. 1-2 1989 January-May

Series VII: Funding 1988-1991 (12 boxes)

Since the commission operated as an entity independent from the state of New York, significant efforts were put forth to secure outside funding in the form of grants, contributions from law firms, and foundation support. The files of these efforts, as well as the commission's budgets and financial records, comprise Series VII. The financial records held in this series only address the sources of outside funding, and do not include items such as payroll, travel expenses, or facilities receipts.

The bulk of Series VII is made up of the alphabetical files of individuals, law firms, and foundations the commission contacted seeking financial support, and their correspondence with representatives from these organizations. In instances of a successful request for funding, a thank you note and letter of acknowledgment are included. These files also include drafts of proposals to foundations, grant applications, and fundraising efforts.

Budgets

- b. 155 f. 3-20 1988-1989
- b. 156 f. 1-7 1989-1991

Financial Records

- b. 156 f. 8-15 1988
- b. 157 f. 1-9 1989-1990

Foundations and Funders

- b. 157 f. 10-13 1988-1989
- b. 158 f. 1-9 1989-1990
- b. 158 f. 10-17 A-B 1988-1990
- b. 159 f. 1-18 B-C 1988-1990
- b. 160 f. 1-24 C-E 1988-1990
- b. 161 f. 1-23 E-H 1988-1990
- b. 162 f. 1-13 I-J 1988-1990
- b. 163 f. 1-28 J-N 1988-1990
- b. 164 f. 1-15 N-O 1988-1990
- b. 165 f. 1-33 O-T 1988-1990
- b. 166 f. 1-7 U-W 1988-1990
- b. 166 f. 8-10 Fundraising 1988
- b. 166 f. 11-12 Grants 1989-1991

Series VII: Funding (cont.)

- b. 167 f. 1-11 Proposals 1988-1989

Series VIII: Press Files 1988-1991 (4 boxes)

The commission retained records of the press they received, as well as press relevant to their work. These files are held in Series VIII, as are copies of press lists, press kits, and commission press releases. The press packets comprise the bulk of this series, which are arranged chronologically, and contain media packets that were distributed to commission staff.

- b. 167 f. 12-17 1988-1989
- b. 168 f. 1-12 1988-1989
- Press Packets
- b. 168 f. 13-16 1988 January-March
- b. 169 f. 1-8 1988 April-November
- b. 170 f. 1-10 1988 November-1989 November
- b. 171 f. 1-4 1990 December-1991 June

- origsr.239987 WAMC Forum 1989 November 10

Original Sound recording unavailable until digitized.

Series IX: Administrative Files 1988-1991 (4 boxes)

The administrative files of the commission comprise Series IX. These files include administrative memoranda, equipment inventories, filing procedures, job descriptions, information regarding the staff structure, management plans, mailing lists, personnel files, staff biographies, training materials, and files that address the day-to-day operations of the commission staff.

- b. 171 f. 5-8 1988-1990
- b. 172 f. 1-16 1988-1991
- b. 173 f. 1-12 1988-1991
- b. 174 f. 1-19 1988-1991
- b. 175 f. 1-8 1988-1991

Series X: Franklin Williams Files 1970-1990 (6 boxes)

Series X comprises Franklin H. Williams' personal correspondence and research files; items related to a delegation to Sierra Leone; materials addressing his tenure with the Phelps-Stokes fund; speeches he authored; and United Nations files from his work as ambassador to Ghana. Williams' files are arranged alphabetically by subject matter.

- b. 175 f. 9-10 Aaron Diamond Foundation 1976-1988
- b. 175 f. 11 African Trip - Morton Weston 1973-1974
- b. 175 f. 12 Altman Foundation 1989
- b. 175 f. 13 Altran Foundation 1989
- b. 175 f. 14 American Express Foundation 1989
- b. 175 f. 15 Association of the Bar of the City of New York Fund 1988
- b. 175 f. 16 AT&T Contributions Coordinator 1989
- b. 176 f. 1 Avon Foundation 1989
- b. 176 f. 2 Black Council on Africa 1976-1977
- b. 176 f. 3 Borden's Appointment 1977
- b. 176 f. 4 Boys Choir of Harlem 1984
- b. 176 f. 5 Carter, Robert L 1970
- b. 176 f. 6 Cartwright, Leonard C. Estate 1985
- b. 176 f. 7-13 Cases 1977
- b. 176 f. 14 Chowder and Poker Society 1985-1986

Series X: Franklin Williams Files (cont.)

Correspondence

- b. 176 f. 15-17 1971-1986
- b. 177 f. 1-4 1989-1990
  - b. 178 f. 1 1990
  - b. 178 f. 2 Council 1977-1990
- b. 178 f. 3-4 Discussion 1970-1979
  - b. 178 f. 5 Drafts 1970
  - b. 178 f. 6 Fisk University 1971
- b. 178 f. 7-8 Legal Punishment 1970-1979
  - b. 178 f. 9 Letter of Award 1970
  - b. 178 f. 10 Liberia 1983
  - b. 178 f. 11 Lincoln University 1988
  - b. 178 f. 12 Mitchell, Clarence 1971
  - b. 178 f. 13 NAACP Task Force on Africa 1978
  - b. 178 f. 14 New York City Opera 1982

Personal

- b. 178 f. 15-17 1978-1979
- b. 179 f. 1-4 1979-1988
  - b. 179 f. 5 Ralph Bunche Plaza Park 1974
  - b. 179 f. 6-7 Reports - Statistical 1970-1979
  - b. 179 f. 8 Salem State College 1973
  - b. 179 f. 9 Sidelights - Lynching 1970-1979

Sierra Leone

Audio recordings from 1982 visit to Sierra Leone by distinguished American visitors to Africa.

- origsr.241610 1982 March 10  
Original Sound recording unavailable until digitized.
- origsr.241613 ERUWA/Makene 1981 March 3-9  
Original Sound recording unavailable until digitized.
- origsr.241614 Phelps-Stokes Delegation 1981 March 8  
Original Sound recording unavailable until digitized.
- b. 179 f. 10 South Africa 1984
- b. 179 f. 11-13 Speeches 1970-1986
  - b. 179 f. 14 Desmond Tutu 1986-1988

United Nations

- b. 179 f. 15 1978-1984
- b. 180 f. 1-2 1984-1989
  - b. 180 f. 3 Urban Conference - Columbia University 1972
- b. 180 f. 4-6 Vega, Marta Moreno 1976-1988
  - b. 180 f. 7 Weston Dinner 1975
  - b. 180 f. 8 Wilkin, Roger 1970
  - b. 180 f. 9 Wilkins, Roy 1971
  - b. 180 f. 10 Williams, John F 1975